

**Global Learning Committee-**

Members Present: Sue Mach, Jennifer Brown, Kerrie Hughes, Stefanie Diaz-Zavala, Sue Mach, Ernesto Hernandez, Martha Bailey, Irma Bjerre

**France Trip Updates:**

- Recruiting is over; no longer adding in new participants
  - Only 5 participants will be going; all signing up through Community Ed
  - 7 total for the group going to France this Summer 2023
  - Deposits have been collected from each participant
- Ida has been able to coordinate all of the program details; airline tickets are next to purchase
- COMM-140 has been deleted from course offerings/French credit will be offered through CPL (Ernesto will coordinate this)
- No fundraiser events in mind for this trip at the moment
- Group would like to have this trip established each summer at CCC
  - Start advertising for this trip in the fall so it can gain momentum and participants by summer term
- There will be an upcoming info session for next steps for the 5 participants

**Costa Rica Trip:**

- Jen contacted EF Tours and they responded with options
  - Decided on the Pura Vida tour (coast to coast trip)
- June 16<sup>th</sup>-24<sup>th</sup>, 2024 (9-day trip) Looking at 20 students for this trip
  - Cost: \$3,829 (including airfare, food, tours, tips, accommodations, trip insurance) Does not include the director's tip and the canopy activity tour/spending money
  - Estimated tip for the director: \$6 day/per person= \$70
  - CCC could charge \$3,900 for the full trip to include tip (more fees might be included)
  - Activities include: kayaking, snorkeling, canopy walk, exploring remote areas
- EF tours would like to have a 120-day notice so they can begin to make trip itinerary
  - *Ask EF tours about the meals they will provide students to see if they can accommodate for dietary restrictions*
- EF tours can set up a payment plan
- The more students that participate, the less cost for each student
- Group will need to come up with a total amount of fees for this trip to include tip, emergency fees

### **Meeting with Admin (Report back)**

- Sue, Kerrie, Jen, and Ernesto met with Jeff and David
- Sue would like to meet with Elizabeth to create a fee fund for airfare and other fees
  - Create a draft of the document and present to the group to review and go over
- GLC should not be using the Foundation as a pass through
- Fundraising can be done through the GLC
  - Can't call it a raffle; must be called a drawing
  - Might reroute over to the fee fund
  - We need year-round fundraising events for all the trips

### **CIBER Grant update**

- Kerrie attend a workshop related to marketing strategies
  - No particular new knowledge or takeaways from the session
- Meetings with mentor have not been very helpful either
  - Hoping to find out how Trish (mentor) is able to raise enough money to cover for half of the student's costs
  - Tip: Faculty going on trips should have some sort of First Aid/CPR training
- Sue registered for the forum and booked accommodations in Seattle

### **Review Handbook (Homework task for the group) by March 10<sup>th</sup>**

- Review the 12-page handbook and recommend edits to create a condensed version
  - Can find the handbook on the committee webpage under additional documents
- Task for GLC group: Review the timeline and determine what is missing from the timeline (Jen & Kerrie might have more insight after the Ireland Trip)
- Forms can also be found on the committee page and Kerrie shared Google docs link

### **Future GLC meetings:**

Next meeting: Feb. 24<sup>th</sup> (might postpone)

-Various members will be out

-Members might email updates

March 10<sup>th</sup>: GLC will meet

March 24<sup>th</sup>: Meeting Cancelled